

# The Charltons Parish Council

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## Notice of Parish Council Meeting

To be held on Tuesday 17<sup>th</sup> September 2024  
commencing at 7.30pm in The Reading Room, Charlton Mackrell

To all Members of The Charltons Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

*RCarter*

Parish Clerk and Responsible Financial Officer – The Charltons Parish Council

❖ **In Memoriam for Mrs Christine Wellstead and Ms Anne Petitpierre**

There will be a minute's silence for Christine who sadly passed away on 3<sup>rd</sup> August 2024 and Anne who also sadly recently passed away.

❖ **Public Question and Comments:**

Before the start of the formal meeting the Public have the opportunity to make a statement **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes. Questions may be answered in writing. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Reports from Somerset Council:**

To receive any verbal report from Somerset Councillors Stephen Page or Tim Kerley.

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## Agenda:

**24/66. Apologies for absence:**

To receive any apologies for absence.

**24/67. Declarations of Interests:**

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and NALC Model Code of Conduct adopted May 2022. (NB this does not preclude any later declarations).

**24/68. Minutes:**

To approve the Minutes of the PC meeting held on Wednesday 16<sup>th</sup> July 2024.

**24/69. Planning.**

a. **To consider the following planning applications (PA):** None received.

b. **Somerset Council (SC) Decisions:**

i. **PA 23/02868/FUL** - Over cladding of the existing community hall structure, small extension to the North and East elevations and internal rearrangements of the building spaces to better

provide for the community's needs at Charltons Memorial Community Hall, Top Road, Charlton Adam, TA11 7BE – **APPROVED**.

**24/70. Parish Council Accounts:**

**a. Balance of the Council's Bank Account and Bank Reconciliation:**

To receive the full council accounts and bank reconciliation.

**b. Accounts for payment:**

To receive and approve a schedule of items of expenditure (incl. VAT):

i. ElanCity – solar panel & fixing kit	£577.12
ii. SALC affiliation fee Apr 24 to Mar 25	£329.44
iii. PKF Littlejohn External Auditor Fee	£252.00
iv. RBLI – Unknown Women in War Statue	£200.00
v. Tor Signs – extension post for SID	£98.00
vi. WesternWeb Ltd. renewal of web space	£96.00
vii. Clerk's Allownces & Expenses Jun to Sep 24	£60.25
viii. Overt Locke Ltd – padlock & stone cleaner	£35.35
ix. Royal British Legion poppy shop – wreath	£21.50

**c. Grant Policy** – to consider the updated Charltons PC Grant Policy.

**d. Internal Auditor** – To appoint an auditor for FY 24/25.

**24/71. Signage:**

To approve proof from ParSigns for signage to Reading Room to be installed on village green.

**24/72. Development on Land South of Fox and Hounds Pub:**

To discuss Detailed Construction Environment Management Plan prepared by Pulsar for Grove (Charlton Adam) Ltd. and the possible implications for residents.

**24/73. Community Flood Action Group and Emergency Planning:**

Update.

**24/74. Items for Report and Future Business.**

- a. Enhanced Highway Maintenance (EHM) new pilot launch and volunteer training scheme
- b. Local Community Network (LCN) meeting, 18<sup>th</sup> September 2024, 7.00pm Westonzoyland Village Hall – theme flooding.
- c. Millenium Pillars refurbishment.

Please notify items to the Clerk at least 24hrs before the meeting.

**Next meeting:** to be held on Tuesday 15<sup>th</sup> October 2024, 7.30pm in The Reading Room, Hillway, Charlton Mackrell.