

The Charltons Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ

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Notice of Parish Council Meeting

To be held on Tuesday 19th November 2024
commencing at 7.30pm in The Reading Room, Charlton Mackrell

To all Members of The Charltons Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

RCarter

Parish Clerk and Responsible Financial Officer – The Charltons Parish Council

❖ **In Memoriam for Mr John Morgan**

There will be a minute's silence for John who sadly recently passed away.

❖ **Public Question and Comments:**

Before the start of the formal meeting the Public have the opportunity to make a statement **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes. Questions may be answered in writing. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Reports from Somerset Council:**

To receive any verbal report from Somerset Councillors Stephen Page or Tim Kerley.

Agenda:

24/83. Apologies for absence:

To receive any apologies for absence.

24/84. Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and NALC Model Code of Conduct adopted May 2022. (NB this does not preclude any later declarations).

24/85. Minutes:

To approve the Minutes of the PC meeting held on Tuesday 15th October 2024.

24/86. Parish Council Vacancy.

To consider applications received and conduct vote to fill casual vacancy on the Parish Council by co-option.

24/87. Planning.

a. **To consider the following planning applications (PA):**

i. **PA 24/02135/FUL.** Erection of a footbridge on land At Lytes Cary Manor, Ilchester Road, Charlton Mackrell.

ii. **PA 24/02170/HOU.** Rear extension to existing residential bungalow to create a two bedroom dwelling and change of fenestration to the front of the property to create a garage

(Re-submission of 24/01234/HOU) at Cooks Cary Farm, Cary Hill, Charlton Mackrell, TA11 7HU.

iii. **PA 24/02231/HOU.** Erection of new car port and storage area at The Chantry, West Charlton, TA11 7AL.

b. **Somerset Council (SC) Decisions:**

i. **PA 24/02204/HOU.** Demolition of modern garden room, erection of traditional Georgian style orangery with various external alterations and internal enhancements to a Grade II Listed Building, alterations and additions to existing detached garage and alterations to vehicle entrance from access track at Court Hay, George Street, Charlton Adam, TA11 7AS – **APPROVED.**

24/88. Parish Council Accounts:

a. **Balance of the Council's Bank Account and Bank Reconciliation:**

To receive the full council accounts and bank reconciliation.

b. **National Association of Local Councils (NALC) | 2024-25 Local Government Services Pay Agreement.**

To approve Clerk's Salary in accordance with The National Joint Council (NJC) for Local Government Services new pay scales for 2024-25 to be implemented from 1 Apr 2024 and backdated.

c. **Accounts for payment:**

To receive and approve a schedule of items of expenditure (incl. VAT):

- | | |
|--|---------|
| i. Replacement Defibrillator Pads C Adam | £193.99 |
| ii. Society of Local Council Clerks membership renewal | £144.00 |
| iii. Cary Traders, hedge cutting village car park | £115.20 |

d. **Appointment of Internal Auditor for FY 24/25:**

To receive quotes received for internal auditor:

Parish and Town Audit Services - £150.00

Probusiness Accountants - £335.00

24/89. Local Plan, Somerset Council (SC) – Early Engagement Exercise with Town and Parish Councils:

SC collecting information to inform Settlement Assessment and considering options for Open Spaces, Built Sports and Playing Pitch Strategy – closing date 30 November 2024.

24/90. Local Government Boundary Commission Consultation:

10-week public consultation inviting proposals for new council divisions and division boundaries for SC – closing date 20 January 2025.

24/91. Community Flood Action Group and Emergency Planning:

Update.

24/92. Village Car Park Safety:

To discuss possible solutions to ensure safety of school children.

24/93. Dates of PC Meetings for 2025

To agree the following dates for PC meetings to be held in 2025:

21st January, 18th February, 18th March, 15th April, 20th May, 17th June, 15th July, 16th September, 21st October and 18th November.

24/94. Items for Report and Future Business.

Please notify items to the Clerk at least 24hrs before the meeting.

Next meeting: to be held on Tuesday 21st January 2025 (TBC), 7.30pm in The Reading Room, Hillway, Charlton Mackrell.