

# The Charltons Parish Council

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## Notice of Parish Council Meeting

To be held on Tuesday 21<sup>st</sup> January 2025

commencing at 7.30pm in The Reading Room, Charlton Mackrell

To all Members of The Charltons Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

*RCarter*

Parish Clerk and Responsible Financial Officer – The Charltons Parish Council

### ❖ **Public Question and Comments:**

Before the start of the formal meeting the Public have the opportunity to make a statement **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes. Questions may be answered in writing. Once the formal meeting has started the Public are reminded that they have no right to speak.

### ❖ **Reports from Somerset Council:**

To receive any verbal report from Somerset Councillors Stephen Page or Tim Kerley.

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## Agenda:

### **25/01. Apologies for absence:**

To receive any apologies for absence.

### **25/02. Declarations of Interests:**

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and NALC Model Code of Conduct adopted May 2022. (NB this does not preclude any later declarations).

### **25/03. Minutes:**

To approve the Minutes of the PC meeting held on Tuesday 19<sup>th</sup> November 2024.

### **25/04. Parish Council Vacancy.**

To report casual vacancy on the Parish Council, following the retirement of Cllr Bob Adams, to be filled by co-option.

### **25/05. Election of the Vice Chairman of the Council and receive his/her Declaration of Acceptance of office:**

The Council may choose to elect a Vice-Chairman to serve until May 2025

### **25/06. Planning.**

#### **a. To consider the following planning applications (PA):**

- i. **PA 24/02231/HOU (revised)**. Erection of a new car port and storage area at The Chantry, West Charlton, TA11 7AL.

- ii. **PA 24 02519/FUL.** Demolish existing dwelling and erection of 2 new dwellinghouses at 26 Neville Close, Charlton Adam, TA11 7AZ.
  - iii. **PA 24/02957/HOU.** Demolition of existing garage and erection of replacement garage at Matford Farm, Broadway, Charlton Adam, TA11 7BD.
- b. **Somerset Council (SC) Decisions:**
- i. **PA 24/02170/HOU.** Rear extension to existing residential bungalow to create a two bedroom dwelling and change of fenestration to the front of the property to create a garage (Re-submission of 24/01234/HOU) at Cary River Cottage, Kingsdon, TA11 7HU – **APPROVED.**
  - ii. **PA 24/02135/FUL.** Erection of a footbridge on land at Lytes Cary Manor, Ilchester Road, Charlton Mackrell – **APPROVED.**
  - iii. **PA 24/00307/FUL.** Erection of new dwelling on land at Cooks Cary Farm, Ilchester Road, Charlton Mackrell – **APPROVED.**

**25/07. Parish Council Accounts:**

a. **Balance of the Council's Bank Account and Bank Reconciliation:**

To receive the full council accounts and bank reconciliation.

b. **Accounts for payment:**

To receive and approve a schedule of items of expenditure (incl. VAT):

i. Servicing Charlton Adam Church Clock	£234.00
ii. Mr M Cecil Denning Wayleaves	£185.56
iii. Microsoft Office 365	£59.99
iv. Clerk's allowances & expenses Oct to Dec 24	£50.25
v. Mr J Legge – posts for footpath signage	£41.80
vi. Reading Room Hire Oct & Nov 24	£36.00
vii. SALC training inv 2025 – Cllr Essentials Part 2	£25.00

c. **To consider Budget & Precept figures for 2025/2026.**

To agree on a figure for the Precept. Proposal to increase precept from £28,330 to £32,000.

**25/08. New The Charltons PC Financial Regulations:**

To review and adopt the New NALC model Financial Regulations 2024/25 adapted as recommended for use by The Charltons PC.

**25/09. Items for Report and Future Business.**

Please notify items to the Clerk at least 24hrs before the meeting.

**Next meeting:** to be held on Tuesday 18<sup>th</sup> February 2025, 7.30pm in The Reading Room, Hillway, Charlton Mackrell.