

The Charltons Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ

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Notice of Parish Council Meeting

To be held on Tuesday 18th March 2025

commencing at 7.30pm in The Reading Room, Charlton Mackrell

To all Members of The Charltons Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

RCarter

Parish Clerk and Responsible Financial Officer – The Charltons Parish Council

❖ **Public Question and Comments:**

Before the start of the formal meeting the Public have the opportunity to make a statement **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes. Questions may be answered in writing. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Reports from Somerset Council:**

To receive any verbal report from Somerset Councillors Stephen Page or Tim Kerley.

Agenda:

25/19. Apologies for absence:

To receive any apologies for absence.

25/20. Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and NALC Model Code of Conduct adopted May 2022. (NB this does not preclude any later declarations).

25/21. Minutes:

To approve the Minutes of the PC meeting held on Tuesday 18th February 2025.

25/22. Parish Council Vacancies.

To consider applications received and conduct vote to fill two casual vacancies on the Parish Council by co-option. To advertise Clerk vacancy.

25/23. Planning.

a. **To consider the following planning applications (PA):** None received.

b. Somerset Council (SC) Decisions:

i. **PA 24/02957/HOU.** Demolition of existing garage and erection of replacement garage at Matford Farm, Broadway, Charlton Adam TA11 7BD – **APPROVED**.

ii. **PA 24/02978/HOU.** Modification (including two storey extension) of existing workshop building to convert into bat roost, in addition to the installation of a staircase and door and rooflights to the east side of the building and 4 no. rooflights to the north roof slope (part-retrospective) at The Court, West Charlton, Charlton Mackrell, TA11 7AL – **APPROVED**.

25/24. Parish Council Accounts:

a. Balance of the Council's Bank Account and Bank Reconciliation:

To receive the full council accounts and bank reconciliation.

b. Accounts for payment:

To receive and approve a schedule of items of expenditure (incl. VAT):

i. Grant - The Charltons Memorial Playing Field Maint	£2,738.12
ii. Malcolm Reeves – Grounds Maintenance	£700.00
iii. Reading Room Routine Maintenance Grant	£300.00
iv. Grant – Somerton Library	£300.00
v. Grant – Citizens Advice Somerset	£200.00
vi. Clerk's Allowances & Expenses	£53.50
vii. Mr J Legge – materials for footpath sign repairs	£43.39
viii. Reading Room hire Jan & Feb 25	£36.00
ix. The Old Post House Defibrillator Hosting	£20.00

25/25. Parish Noticeboards:

To consider the need and options for refurbishment and/or replacement of the three parish notice boards.

25/26. Annual Parish Meeting:

To discuss options/venue/format.

Please notify items to the Clerk at least 24hrs before the meeting.

Next meeting: to be held on Tuesday 15th April 2025, 7.30pm in The Reading Room, Hillway, Charlton Mackrell.