

The Charltons Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ

Tel: 01963 240226

e-mail: charltonsclerk@outlook.com

<http://www.thecharltons.org.uk>

“Draft” Minutes of Annual Parish Council Meeting
held as a consultative virtual meeting via Zoom software
on Thursday 6th May 2021 at 8.25pm following the Annual Parish Meeting

Councillors Present (remotely):

Nick Blackledge (Chairman)

Alan Crawley

Tamzin Elliott

Peter Moulding

Bob Adams

Dennis Elliott

Darin Kay (audio only)

In Attendance (remotely): D.Cllr Charlie Hull, the Clerk and two members of the public.

21/37. Election of the Chairman of the Council and receive his/her Declaration of Acceptance of office.

The outgoing Chairman, Cllr N Blackledge, called for nominations.

RESOLVED: One nomination was received for Cllr Blackledge, who was elected unanimously and duly signed his DOAO as Chairman remotely.

21/38. Election of the Vice Chairman of the Council and receive his/her Declaration of Acceptance of office.

RESOLVED: The Chairman received one nomination for Cllr T Elliott who was elected unanimously.

21/39. Apologies for absence and to consider the reasons given.

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given

RESOLVED: Apologies received and accepted from Cllr J Lawson.

21/40. Parish Council Vacancies.

To consider applications received and conduct vote to fill two casual vacancies on the Parish Council by co-option.

RESOLVED: There was one eligible candidate, Cdr P Moulding, who was co-opted unanimously. Cllr Moulding signed his Declaration of Acceptance of Office (DAO) remotely and joined the Council. The remaining vacancy would continue to be advertised.

21/41. Election of Officers, Statutory and Standing Committees (if any), Working Groups (WG) and allocation of Parish Responsibilities to individual Councillors as follows:

- a. Highways/Speeding – Cllrs Crawley and D Elliott.
- b. Footpaths – The Chairman and Cllr T Elliott.
- c. Archdeacon Brymer Trust – Cllr Adams.
- d. Youth Services and Community Hall – Cllr Lawson.
- e. Environmental – Cllr Moulding.
- f. Personnel Committee – The Chairman, Cllrs T Elliott and Moulding.
- g. Community Plan – Cllr Adams (sub –groups removed as no longer required).
- h. Conservation Area WG – The Chairman and Cllrs Adam and Moulding.
- i. Flood Relief Measures WG – The Chairman and Cllr Kay.
- j. National Trust – removed. Mr R Montagu volunteered to liaise as required.
- k. Bank Signatories – The Chairman and Cllrs Adams, T Elliott and Moulding.

I. Community Infrastructure Levies (CIL) WG – Cllrs Adams, Crawley and 2 residents.

21/42. To Review The Charltons Parish Council Risk Assessment.

To review and approve The Charltons PC Risk Assessment.

RESOLVED: The Clerk previously circulated the Risk Assessment which was reviewed and approved.

21/43. To Review The Charltons Assets Register.

To review and approve The Charltons PC Assets Register.

RESOLVED: The Clerk previously circulated the Assets Register which was reviewed and approved.

There being no further business, the meeting closed at 8.40 pm and was followed by the Ordinary Parish Council meeting.

Signed

Dated

DRAFT